

AGM Abstract submission guidance

Below you will find important information to support you when submitting your work to the AGM. We will accept original research, audit, quality improvement and case reports.

PLEASE SUBMIT YOUR ABSTRACTS TO

swotagm2024@gmail.com

BY 3rd JUNE 2024

For all submissions please note:

- **Abstract title:** The title has a maximum word limit of 15 words and must be brief, informative and concise
- **Tables and images** cannot be included in your abstract
- **Authors:** Please enter your name and ALL authors. Please note that only named authors are permitted to present
- **Maximum number of words:** The abstract text should have a minimum of 200 words and a maximum of 350 words. Word count must be included at the end of your abstract
- **Category:** Please state which category your work is from the following options: *obstetrics, gynaecology, education*

Please include the following headings for original research, audit and quality improvement:

- **Objective:** State the primary objective of the submission and the major hypothesis tested or research question posed
- **Design:** Describe the design of the submission and the rationale for the procedures adopted.
- **Method:** Describe how participants were selected and the number of participants, materials employed, methods of data collection and analysis
- **Results:** Include numerical and/or textual data. This should be kept to a minimum and should not include tables or figures
- **Conclusions:** State the conclusions that can be drawn from the submission (including for future research, practice, policy and/or theory)

For a case report submission, please include the following headings:

- **Objective:** state why this case is reported (what is special about it)
- **Case report:** Briefly describe the case

- **Discussion:** Briefly discuss the implication of this case on practice
- **Conclusions:** State the conclusions that can be drawn from the study (including for future research, practice, policy and/or theory)

Further information:

- All abstracts will be reviewed by a team of academics and scored. Those with the highest scoring abstracts will be invited for oral presentation. The majority of presentations will be poster presentations. The SWOT AGM committee will contact you by 10th June 2024 to inform you of whether your submission is successful and whether it is an oral or poster presentation.
- Details regarding the specifications or oral and poster presentations will be emailed to you at this time.
- Any queries please get in touch via email swotagm2024@gmail.com